

VIDEO & PHOTO SERVICE

EVENT DATE:	HOW DID YOU HEAR FROM US:		DATE:
BRIDE:	GROOM:		
PHONE:	PHONE:		
EMAIL:	EMAIL:		
SHIPPING ADDRESS:			
COORDINATOR / BACKUP CONTACT:			
PHONE:	EMAIL:		
PRE-CEREMONY LOCATION:		START:	END:
PRE-CEREMONY LOCATION:		START:	END:
CEREMONY:		START:	END:
ADDRESS:	POST-CEREMONY 30 /45 /60 /90:		
RECEPTION:		START:	END:
ADDRESS:		SUNSET:	DJ/BAND:
VIDEO PACKAGE: INCLUDES: PHOTO PACKAGE: INCLUDES:			
BRIDAL: DETAILS:			
ENGAGEMENT: DETAILS:			
REHEARSAL: DETAILS:			
PHOTOMONTAGE: DETAILS:			
ALBUM PAGES 20 /30 /40: ALBUM NOTES:			
MUSIC FOR HIGHLIGHTS:			
VIDEO NOTES:			
PHOTO NOTES:			
OTHER NOTES:			GUEST TOTAL:
WEDDING PARTY:(E.g. 5 BM + 5 GM + 1 FG + 1 RB + 2 U	ISH)		
IMMEDIATE FAMILY: (E.g. BRIDE: M, D, 2S, 1B, 2GP / GR	DOM: M, SD, D, SM)		

WE ACCEPT ALL PAYMENT OPTIONS, BUT IF USING CREDIT, DEBIT OR PAYPAL A STANDARD 3% CONVENIENCE FEE IS ADDED.

SERVICE / PRODUCT	DETAILS	AMOUNT
VIDEO PACKAGE:		\$
PHOTO PACKAGE:		\$
ADD-ON:		\$
ADD-ON:		\$
ADD-ON:		\$
TAX:	8.25%	\$
TRAVEL:	OUTSIDE LOOP 1604	\$
PARKING:	ONLY DOWNTOWN	\$

PAYMENT INFORMATION		FOR INTERNAL USE ONLY				
GRAND TOTAL:		\$				
1/3 PAYMENT:	WHEN BOOKING	\$				
2/3 PAYMENT:	3 MONTHS BEFORE	\$				
3/3 PAYMENT:	3 WEEKS BEFORE	\$				
PAYMENT OPTIONS: CASH, CHECKS, VENMO, CASHAPP, ZELLE, PAYPAL, CREDIT, DEBIT.						
TURNAROUND: 8-10 WEEKS		PAID IN FULL:				

INFINITY VIDEO & PHOTOGRAPHY AGREEMENT

General Contract:

- 1. Customer agrees to <u>cooperate</u> with Infinity Video & Photo (IVP) and understands that without full cooperation by customer, satisfaction cannot be guaranteed.
- 2. A <u>non-refundable payment</u> (1/3) is required to book the date, a second payment (2/3) is due 3 months before the wedding and the final payment (3/3) is due 3 weeks before the wedding. We receive online payments, checks, C.C. and cash.
- 3. In the event of a <u>postponement or cancellation</u> of the wedding, the amounts paid may be used for any future event up to 6 months past the date of the original event, providing (IVP) has no other obligations for the new date. After that, all payments will be forfeited.
- 4. All adjustments or orders must be submitted in writing or email.
- 5. It is understood and agreed that (IVP) <u>cannot quarantee</u> to produce any specific objects, locations, situations or persons in the performance of the duties and services specified in this contract.
- 6. In case of an <u>emergency</u>, (accident, injury) (IVP) has the right to assign a videographer or photographer of equal or better level of experience to fulfill the service for this assignment.
- 7. Videographers and photographers working 6 or more hours, require a <u>20 minute break</u> during dinner.
- 8. Any breach on this contract will constitute a reason for non-completion with no liability to (IVP) and loss of payments.
- 9. In the event that (IVP) fails to comply with the terms of this contract due to any event or <u>act outside of the control</u> of (IVP), (IVP) liability is limited to the refund of the payments.
- 10. After notifying the client of the completion of project and shipment of the USB, the client will have 30 days to confirm receiving it and the possibility to order any additional USB's. After this time, we will not be responsible for holding any video or photo files.
- 11. (IVP) reserves the right to decline outdoor videography or photography service in the event of <u>inclement weather</u>. Client is responsible for providing an alternate nearby location in the event of severe weather.
- 12. Shipping of any other products besides the USB is additional. This fee must be collected prior to shipping.
- 13. <u>Travel</u>: \$1 per mile outside Loop 1604 in SA both ways. After 11pm and more than a 2 hour drive requires hotel accommodations. Exclusions may apply.
- 14. <u>Destinations weddings</u> require additional travel fees: Airfare/Mileage, Hotel and Car rental. Exclusions apply.
- 15. \$25.00 will be charged for any returned checks and must be paid before the day of the event.
- 16. <u>Checks</u> payable to: Infinity Video. Address: 2202 Castello Way San Antonio TX 78259.

Video Contract:

- 17. In the event of a <u>postponement</u> of any of these video services, (Childhood, Lovestory, Rehearsal, Honeymoon) the customer will have up to 4 weeks past the wedding day to provide the material or disposition to generate that particular service. After that time all payments will be forfeited.
- 18. In the event of a <u>cancellation</u> of any of these video services: (Childhood, Lovestory, Rehearsal, Honeymoon) there will be a credit of the same value to be used for any other service. The customer will have up to 4 weeks past the wedding date to use this credit. After this time all payments will be forfeited.
- 19. After the wedding, (IVP) will grant 2 months to allow time for customers to provide all the needed <u>material to finish the project</u> (Music/Photos/Videos). After that period (IVP) will not be responsible for inconclusive projects due to the lack of material.
- 20. (IVP) Reserves the right to use <u>any music</u> on any project if customer does not provide it in the agreed timeline.
- 21. (IVP) is the <u>exclusive videographer</u> and others videographers may be permitted only at our discretion. Check your music performers to see if they use a videographer for promotional services, if they do we need to know and make sure they will not interfere with our job. If they do, we will not be responsible for the lack of coverage or quality of work.
- 22. (IVP) Reserves the right to use the video for display taking in consideration the respect to the customer's exposure.
- 23. <u>Additional USB's</u> may be purchased after delivery. These will be available for 30 days after delivery of first USB. After this time, we will not be responsible for holding any audio or video files.
- 24. It's the client's responsibility to provide the proper authorization of <u>copyrighted material</u> (music/photos) for use on their video.

Photography Contract:

INFINITY:

- 25. In the event of a <u>postponement</u> of a photo service, (Engagement, Bridal, Rehearsal, Boudoir) the customer will have up to 4 weeks past the wedding date to provide the disposition to generate that particular service. After that time, all payments will be forfeited.
- 26. In the event of a <u>cancellation</u> of a photo service: (Engagement, Bridal, Rehearsal, Boudoir) there will be a credit of the same value to be used of any other service. The customer will have up to 4 weeks past the wedding date to use this credit. After this time all payments will be forfeited.
- 27. After the wedding, we will grant a period of 2 months to allow time for customers to provide all the needed information to finish the project (Editing/Prints/Albums). After that period, (IVP) will not be responsible for inconclusive projects due to the lack of information.
- 28. (IVP) is the exclusive photographer and others professional photographers may be permitted only at our discretion.
- 29. (IVP) Reserves the right to use the photos for display taking in consideration the respect to the customer's exposure.

CLIENT:	DATE:

DATE: